

Guidelines to OGSM Subcommittee Chairperson

1. The 'term of office' for all Subcommittee Chairpersons will be for 2 years.
2. All Subcommittee Chairpersons will be required to form a subcommittee which should ideally involve members from both the public and private sector and where possible should have a fair representation from all geographical locations within the country.
3. All Subcommittee Chairpersons will be given a free hand in deciding on the type of activities they would like to carry out. However, the nature of these activities should be in line with the philosophy and aspirations of the Society in general.

The main thrust of the Subcommittee's activities should be for the development of interest, knowledge, skills, research and guideline development in areas related to the subcommittee and to ensure the subsequent promulgation of these aspects to the membership at large.

Subcommittees will also be expected to monitor the mainstream media for pertinent issues related to their respective subcommittees and assist the council **when requested** in formulating prompt and appropriate responses if required. This particular necessity mandates that the Subcommittees be legitimized by adequately senior members to ensure the Society's responses are sufficiently robust to withstand public scrutiny.

Where appropriate, Subcommittee's activities should be tailored to **either**, foster goodwill amongst all members, improve the general perception of the fraternity amongst the public and other professionals, build rapport with other professional bodies **or** provide service to the members and the public.

4. All Subcommittee's should endeavor to engage with related trainees. This will ensure that training needs of the fraternity are highlighted and appropriate recommendations and action can be taken by Council.
5. The Society requests that all Subcommittee Chairpersons submit a concise report **every 3 months** (quarterly) to be included in the Society's Newsletter. The submission of these reports is of utmost importance as this is the only true method of ensuring accountability of the Subcommittee Chairperson to the Society and its Members. This report will form the main 'key performance index (KPI)' of all Subcommittee Chairpersons.
6. The subcommittee chairperson is required to write a review article in their area of subspeciality interest per year for publication in the society's newsletter and subsequently website.
7. A financial allocation of RM10,000.00 per year will be allocated to each Subcommittee. Funds not utilized can be rolled over to the following year, but not for longer than a period of two years. Activities organized by a particular Subcommittee that generate income will be held in the OGSM account in benefit of the particular Subcommittee for any future activities.